



Certification of Capability in Business Analysis (CCBA®)

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Program Overview:

The CCBA Certification course covers the basic skills needed by business analyst professionals. CCBA is a formal recognition of a business analysis practitioner's expertise, based on the standards of the International Institute of Business Analysis (IIBA®).

Program Features:

- > 16.5 hours of high quality e-learning content
- > Courseware aligned to IIBA's 2016 CCBA release
- > Lifetime access to self-paced learning
- > Industry-recognized course completion certificate
- > Three simulation tests
- > Six case studies
- > 22 PDUs offered

Delivery Mode:

Online self-learning

Prerequisites:

- > You need to have at least 3,750 hours of business analysis work experience aligned with the BABOK® Guide in the last seven years (of which a minimum of 900 hours is in two of the six knowledge areas OR 500 hours in four of the six knowledge areas).
- > You also need to have 21 hours of professional development in the past four years and two references from a career manager, client, or CBAP® recipient.

Target Audience:

The CCBA certification training is designed for individuals with some knowledge of business analysis and ideal for business professionals aspiring to become business analysts.

Key Learning Outcomes:

By the end of this Certification of Capability in Business Analysis (CCBA) course, you will:

- › Understand the skills and techniques needed to become a business analyst
- › Execute and apply business analysis practices as outlined in the BABOK Guide
- › Access and prioritize requirements in life cycle management
- › Deliver higher quality results with increased consistency and efficiency

Certification Details and Criteria:

- › Complete at least 85% of the CCBA course
- › Complete one assessment test with at least a 60% score

Course Curriculum:

Lesson 01: Introduction to IIBA and CCBA Certification

- › Introduction to CCBA Certification

Lesson 02: Introduction to BABOK v3

- › Introduction to BABOK v3
- › Business Analysis
- › Competencies of a Business Analyst
- › Techniques referred to by BABOK v3
- › Quiz
- › Key Takeaways

Lesson 03: Business Analysis Planning and Monitoring

- > Introduction to Business Analysis Planning and Monitoring
- > Plan Stakeholder Engagement
- > Plan Business Analysis Governance
- > Plan Business Analysis Information Management
- > Identify Business Analysis
- > Quiz
- > Key Takeaways
- > Case Study

Lesson 04: Elicitation and Collaboration

- > Introduction to Elicitation and Collaboration
- > Prepare For Elicitation
- > Conduct Elicitation
- > Confirm Elicitation Results
- > Communicate Business Analysis Information
- > Manage Stakeholder Collaboration
- > Quiz
- > Key Takeaways
- > Case Study

Lesson 05: Requirements Life Cycle Management

- > Introduction to Requirements Life Cycle Management
- > Trace Requirements
- > Maintain Requirements
- > Prioritize Requirements
- > Assess Requirements Changes
- > Approve Requirements
- > Quiz
- > Key Takeaways
- > Case Study

Lesson 06: Strategy Analysis

- > Introduction to Strategy Analysis
- > Analyze Current State
- > Define Future State
- > Assess Risks
- > Define Change Strategy
- > Quiz
- > Key Takeaways
- > Case Study

Lesson 07: Requirements Analysis and Design Definition

- > Introduction to Requirements Analysis and Design Definition
- > Specify and Model Requirements
- > Verify Requirements
- > Validate Requirements
- > Define Requirements Architecture
- > Define Design Options
- > Analyze Potential Value and Recommend Solution
- > Quiz
- > Key Takeaways
- > Case Study

Lesson 08: Solution Evaluation

- > Introduction to Solution Evaluation
- > Measure Solution Performance
- > Analyze Performance Measures
- > Assess Solution Limitations
- > Assess Enterprise Limitations
- > Recommend Actions to Increase Solution Value
- > Quiz
- > Key Takeaways
- > Case Study

